

CURRICULUM VITAE

PERSONAL DETAILS:

Name	:	Anand Prakash Joshi
Father name	:	Mohan Lal Joshi
Birth Date	:	14 th March 1976
Marital Status	:	Married
Nationality	:	Indian
Pan No.	:	APUPA4544E
Contact No.	:	9925825726,7567973595
Languages known	:	Gujarati, Hindi, English
Permanent Address	:	F-204 Swaminaryan Park-3 Behind G.B. Shah collage Near Maruti Popular Workshop Shahwadi Vasna Ahmedabad Pin-380007.
Email	:	anand.joshi41@yahoo.com anandjoshi4260@gmail.com
Educational Qualification	:	B.A. MLSU Udaipur (Raj.) Bachlor of Arts-1998
Technical Qualification	:	P.G.D.C.S. (Post Graduate Diploma In Computer Science) IICE-IICT UDAIPUR Raj.

EXPERIENCE PROFILE	
1 Organisation	<p>: Sangharsh Enterprise Ghandhidham (Sub Contractor of Larsen & Turbo Ltd.) Period :2009 to 2011 (2 Year)</p> <p>Site office: Viramgam/Bharuch/Ghandhidham</p> <p>Project: State Highway Road Project</p> <p>Post : Site Accountant</p> <p>1) Daily Cash receiving, Petty cash, Labour Payment, Mess Management, Purchase work for site and office and salary distribution.</p>
2 Organisation	<p>: 2) Keeping records of Materials Receiving & Outgoing on daily basis and the same reporting to MD</p> <p>M.S. KHURANA ENGINEERING LTD. Site office : CHANDKHEDA/CHHARODI/ODHAVFLY OVER</p> <p>Project : BRTS/AUDA Post : Site Accountant/Store Period : 02-Nov--2012 to 09.Jan.2019</p> <p><u>KEY QUALIFICATION:</u></p> <p>Having experience of 09 years as a Site Billing, Store Managing, Administration, in Construction industries. Having complete knowledge of materials Inward Outward in different Location. Job profile includes receive of all material and issue of material and keeping records as per the formats of the company. Preparing daily, monthly and yearly reports for reconciliation in co-ordination with the Project Manager. Keeping proper all materials used in construction site.</p>
Excepted Salary	: Negotiable

DATE :

(Anand M Joshi)