

RESUME

Patel Devendra B

Mobile No.:8866556319

E-mail: devpatel9393@gmail.com

Objective:

To learn and function effectively in an organization and be able to deliver to the bottom-line. To constantly upgrade my knowledge and skills and make a difference in whatever I do.

Working Experience:

WORK IN GENEST ENGINEERS PVT LTD AS OFFICE ASSITANT

SKILLS :1 Basic knowledge of computer

2.MS Office

3. Internet

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• Educational Details:

EDUCATION	Board	Percentage	Year of Passing
S.S.C	Gujarat Secondary Education Board(GSEB)	70.15%	2010
H.S.C	Gujarat Higher Secondary Education Board(GSEB)	54.76%	2012
B.SC	Gujarat University	54.05%	2016

• KEY STRENGTHS

1. Honest to the work .

2. better communication.
3. Ability to work under stress condition.
4. , perfection in work

- **Personal information**

Date of Birth: 29th january1993
Address: G-101 Suryam Eligance
Nr Sardar Patel ring road
Madhav Farm
Vastral Ahmadabad -382418
Language known: Gujarati, Hindi, English.
Hobbies: Making new friends, Traveling, watching TV

Declaration:

I hereby declare that all the statements given above are correct and true on behalf of my knowledge. If a chance is given to me, I am sure that I will do my best towards my work and conduct.

Thanking You

Yours Faithfully
(Devendra Patel)