
HARDIK HARESHBHAI VAIDYA

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CAREER OBJECTIVE

“To work on the most challenging position with an organization that provides ample opportunities to learn and want to contribute in the growth of an organization thereby self-growth”

WORK EXPERIENCE

***Unicorn Packaging LLP – Bodakdev- Ahmedabad**

(April 2012 to May-2018)

Designation – Purchase Engineer

Key Responsibilities

- Identification of all Requirements in Requisitions for Purchase which issued from All plants.
- Issuance of Purchase Orders.
- To purchase Machineries related to food Processing, Packaging, Utility & Maintenance etc. (i.e. FFS machines, Namkeen Processing machines, Air compressors, Transformers, Servo Stab.)
- Also looking for mechanical & electrical spares for the machinery as per requirement Ex- machined components, electrical cables, consumables & all require Factory engineering material.
- Looking into Purchase of HVAC system Material.
- Interact with Job Work Vendors for given Work as per Design and Requirement.
- Responsible to Check Supplier's Invoice against raised Purchase Orders.
- Tracking & Expediting of Shipment.
- **Experienced well with Oracle/ ERP.**
- Vendor Development & Evaluation.
- Clearance of Vendors Payments within Agreed terms.
- Ensure that all Potential Suppliers are provided with Identical information upon which the Quotations are given equal Opportunity to meet the desired requirements.
- Maintain records like Po Monitoring, PO Completion, Vendor Data base including evaluation.
- Consistent looking for Machines with Improved and Latest Technology.
- Negotiate the Best Payment terms and Contract conditions, maintaining high level of Integrity.
- Seeking into Liasoning work as Desired by Management.

***Airmax Pneumatics Ltd, Narol -Ahmedabad**

(June 2007 to March 2012)

Company is engaged in Pneumatics products

Designation – Production Engineer

Key Responsibilities

- Supervising all Production activity as per Production Plan.
- Prepare monthly production planning & forecasting material requirement
- Handled the Stores Department with monitoring Store Inventory.
- Authorized all G.A drawings as per product standard, also Authorized all I.R Reports & All Quality documents in Q.C Department
- Building effective vendor relationship to negotiate price & proper material delivery
- Also worked with Miracle Software in company

*Aira Euro Automation Pvt ltd, Danilimda- Ahmedabad (May 2005 to May 2007)

Company is engaged with Manufacturing of Valves Automation

Designation – Inspection Engineer

Key Responsibilities

- To make Incoming Inspection reports and G.R.I.R reports
- To check visual Inspection of Raw Material & finished parts and deliver the acceptance/rejection challan to the respected party
- To make final testing and dimension report of finished product as per testing standard and as per approved drawing
- To check finished product packing and forwarding process
- To prepare monthly On-line rejection report which rejected due to Assembly.

EDUCATIONAL QUALIFICATION

EXAMINATION	BRANCH/BOARD	INSTITUTE/ UNIVERSITY	YEAR	%
Diploma	Mechanical Engineering	K.D Polytechnic, Patan (N.G)	2004	66 %
S.S.C	GSEB	Gujarat	2000	77 %

COMPUTER SKILLS

- Certificate of AUTOCAD-2004 Course
- Well versed with basics of computer, MS Office.

PERSONAL PROFILE

Nationality - Indian
Languages known - English, Hindi, Gujarati
Date of Birth - 18th October 1984
Residence Address - D-29, Simandhar Residency-2
Opp: silver star mall, sapan saran flats
Chandlodiya, Ahmedabad – 382481, Gujrat, India